# **Specific Format Required for a Complete Proposal**

A complete proposal should contain the following information in this order and numbered this way:

1. New Program Proposal Form

# Form NP

# NEW PROGRAM PROPOSAL FORM

Sponsoring Institution(s):	Southeast Missouri State University - Department of Communication Studies			
Program Title:	Health Communication			
Degree/Certificate:	Bachelor of Science			
Options:				
Delivery Site(s):	Southeast Missouri State University – Main Campus and Online. Kennett, Malden, and Sikeston Campuses pending demand.			
CIP Classification (provide a CIP code):	Health Communication: 09.09 <b>05</b>			
Implementation Date:	Fall 2014			
Cooperative Partners:	None			
Expected Date of First Graduation:	Spring 2017			
AUTHORIZATION				
William Eddleman, Provost	- <u></u>			
Name/Title of Institutional Officer	Signature Date			
Heather S. McMillan, Faculty Associates Person to Contact for More Information				
	<b>.</b>			

### 2. Need:

#### A. Student Demand:

i. Estimated enrollment each year for the first five years for full-time and part-time students

Form SE
STUDENT ENROLLMENT PROJECTIONS

Year	1	2	3	4	5
Full-Time	4	8	12	16	20
Part-Time	0	0	2	3	5
TOTAL	4	8	14	19	25

ii. Will enrollment be capped in the future? Only if demand for the program exceeds instructional capability.

#### B. Market Demand:

i. National, state, regional, or local assessment of labor need for citizens with these skills

In 2008, the U.S. Bureau of Labor Statistics (BLS) reported wage and salary employment in the healthcare industry was projected to grow 22 percent between 2006 and 2016. That translates into about 3 million new jobs—nearly 20 percent of the total number of jobs expected to be added to the economy over the projection's decade. While many of these jobs are for practitioners, nurses and allied health professionals, many others have duties that do not include hands-on patient care: communication consultant for healthcare providers, healthcare navigator/insurance exchange navigator, patient and family advocate and many more. These jobs can be filled by people with degrees in health communication.

The core communication classes will provide students with the theoretical knowledge base, as well as the practical skills, to adapt to many different career opportunities. The other courses offered within this interdisciplinary degree can appeal to students interested in a variety of careers specifically in the healthcare arena. The marketing and health psychology classes will give insight involved with promoting healthy habits and behavior change rather than selling a commercial product or service. The Bureau of Labor Statistics Employment expects job opportunities in the area of health campaigns to grow 14 percent from

2010 to 2020. Growth may be even greater as the need for health promotion programs is rising steadily in urban areas (mphonline.org). The medical terminology, nutrition and community health classes will give students the skills to meet the demand for health educators. Health educators work in a variety of settings, including hospitals, doctor's offices, and non-profit organizations. Employment of health educators is expected to grow by 37 percent from 2010 to 2020, much faster than the average for all occupations. Growth will be driven by efforts to reduce healthcare costs by teaching people about healthy habits and behaviors (Bureau of Labor Statistics, U.S. Department of Labor, Occupational Outlook Handbook, 2012-13 edition). The entire degree also provides an excellent foundation for further graduate study.

### C. Societal Need:

General needs which are not directly related to employment
The recent passage of the Patient Protection and Affordable Care Act, as well as
the aging Baby Boomer population, will result in increased need for effective
health communication specialists and ensures continued job growth in this field.

- D. Methodology used to determine "B" and "C" above.

  The information from B and C was primarily drawn from the United States Bureau of Labor Statistics Web page, as well as the BLS Occupational Outlook Handbook. Additional information came from the Occupational Outlook Quarterly, Masters of Public Health Online, The National Institute of Health, and The University of Illinois at Urbana-Champaign.
- 3. Duplication and Collaboration: If similar programs currently exist in Missouri, what makes the proposed program necessary and/or distinct from the others at public institutions, area vocational technical schools, and private career schools?

This program fills a void in our region. The only university in Missouri to specifically offer health communication (as a track for its Communication Studies degree) is Missouri State. No other university in the region offers the multidisciplinary options our B.S. in Health Communication will have.

Does delivery of the program involve a collaborative effort with any external institution or organization? If yes, please complete Form CL. *No*.

# 4. Program Structure:

# Form PS

# PROGRAM STRUCTURE

A.	Total credits required for graduation:				120; minor required				
В.	Residency requirements, if any:				None				
C.	General education (total credits):			51				······	
Gener	al educati	on coui	ses (spec	ific courses OR d	listributi	on area a	nd credits):		
UI 10	00	3	cr.	PS103 or PS104	3	cr.	Major Civ MC101	3 3	cr.
EN 1	00	3	cr.	Living Syst	3	– cr.	Physical Sys	3	cr.
EN14		3	011	Logical Syst	3	01.	Econ Sys	3	01,
SC10		3	cr.	Literary Exp	3	– cr.	UI 352	3	cr.
SC 1				Artistic Exp	3			_	
HL12	<del></del>	3	cr.	UI 345	3 3	cr.	UI 412	3	_ cr.
D.	Major	require	nents (tot	al credits):	39				
SC 3	01	3	cr.	SC 335	3	cr.	SC 001	0	cr.
•							CF 124 or		_
SC 2	15	3	cr.	SC 483	3	cr.	FN 235	3	cr.
SC32	20 or		<del></del>	UI 425 or					
SC5	10	3	cr.	SC 560	3	cr.	HA585	3	cr.
HLI	13	3	cr.	HL320	3	cr.	PY 555	3	cr.
HL 4	lxx	3	cr.	HA300	3	_ cr.			_
E.	Free el (sum o			ld equal A):	require	ed minor ts who v	ich would be de or to a seconvished to double 1	d majo	r for
F. Requirements for thesis, internship or other capstone experience:			3 credi	it hour in	ternship				
G.	. Any unique features such as interdepartmental cooperation:				Cooperation among the departments/programs of Communication Studies; Psychology; Management and Marketing; Nursing; Health, Human Performance, and Recreation; Political Science, Philosophy, and Religion.				

# NEW COURSES TO BE DEVELOPED FOR MULTIPLE PROGRAMS

SC 301 – Foundations of Health Communication

6. Program Characteristics and Performance Goals: For collaborative programs, responsibility for program evaluation and assessment rests with the institution(s) granting the degree(s).

#### Form PG

#### PROGRAM CHARACTERISTICS AND PERFORMANCE GOALS

Institution Name:	Southeast Missouri State University		
Program Name:	Health Communication (Degree Awarded: Bachelor of Science)		
Date:	August 2014		

(Although all of the following guidelines may not be applicable to the proposed program, please carefully consider the elements in each area and respond as completely as possible in the format below. Quantification of performance goals should be included wherever possible.)

# **Student Preparation**

- Any special admissions procedures or student qualifications required for this program
  which exceed regular university admissions, standards, e.g., ACT score, completion of
  core curriculum, portfolio, personal interview, etc. Please note if no special preparation
  will be required.
- Characteristics of a specific population to be served, if applicable

  No specific admission procedures or student qualifications beyond standard university

  admissions are required.

### Faculty Characteristics

- Any special requirements (degree status, training, etc.) for assignment of teaching for this degree/certificate
  - A faculty member in the Department of Communication Studies has recently completed graduate work in health communication and is qualified to develop and teach SC 300: Foundations of Health Communication. She was also essential in the development of this proposal and envisioning the future of health studies at Southeast. Anyone teaching the course should have formal training in the subject area. No other specific training or degree is required beyond the basic requirements of the university and the other departments involved.
- Estimated percentage of credit hours that will be assigned to full-time faculty. Please use the term "full-time faculty" (and not FTE) in your descriptions here.

  Some of the university studies courses may be taught by part-time faculty, but all of the major's core courses will have 100% of instruction from full-time faculty. Providing for an additional full-time RNTT faculty member in the future would be advised to ensure delivery of courses in the program supportive of the degree. Additional faculty would be based upon departmental growth in majors and simultaneous loss of full-time faculty lines.
- Expectations for professional activities, special student contact, teaching/learning innovation

Faculty should pursue regular, ongoing professional development activities. Since these areas of health communication are quite dynamic and continuously evolving, faculty will need to stay current in the field. Faculty should also be mindful of grant opportunities and pursue those when warranted.

# **Enrollment Projections**

- Student FTE majoring in program by the end of five years 90
- Percent of full-time and part-time enrollment by the end of five years 84% full-time; 16% part-time

### Student and Program Outcomes

- Number of graduates per annum at three and five years after implementation At the end of the three years, the number of graduates would be small, perhaps no more than 5. However, at the end of five years, we expect a healthy number of graduates, in the 15-20 range. We expect to have good retention for this program.
- Special skills specific to the program *None*
- Proportion of students who will achieve licensing, certification, or registration *Not applicable*
- Performance on national and/or local assessments, e.g., percent of students scoring above
  the 50th percentile on normed tests; percent of students achieving minimal cut-scores on
  criterion-referenced tests. Include expected results on assessments of general education
  and on exit assessments in a particular discipline as well as the name of any nationally
  recognized assessments used.
  - No national assessments will be used. We expect 80% of our students to show proficiency on the University Writing Proficiency Assessment and to have averages on the MAPP II test that exceed the University average.
- Placement rates in related fields, in other fields, unemployed We expect to have 80% of our students placed in jobs or graduate programs relating to this field.
- Transfer rates, continuous study

### **Program Accreditation**

• Institutional plans for accreditation, if applicable, including accrediting agency and timeline. If there are no plans to seek specialized accreditation, please provide reasons. *Currently, there is no accrediting body.* 

### Alumni and Employer Survey

- Expected satisfaction rates for alumni, including timing and method of surveys In addition to informal data gathering at exit interviews, alumni surveys will be conducted using the Alumni Association database. Online surveys will be conducted at the end of five years to determine satisfaction with the undergraduate degree program. For those students who matriculated to graduate and professional programs, the expected satisfaction rate is >90%. For those who did not matriculate to graduate and professional programs, the expected satisfaction rate is >75%.
- Expected satisfaction rates for employers, including timing and method of surveys

Because we will have consulted with the major medical centers in our area upon beginning this program, we will consult with them again at the end of five years to see if they now employ any of our graduates and if they feel the graduate was well served by the program. Both qualitative and quantitative research will be done through personal interviews with direct supervisors, as well as online surveys for administrators. The expected satisfaction rate is >90%.

- 7. Accreditation: If accreditation is not a goal for this program, provide a brief rationale for your decision. If the institution is seeking program accreditation, provide any additional information that supports your program.
  - Currently, there is no accrediting body for a program of this type.
- 8. Institutional Characteristics: Please describe succinctly why your institution is particularly well equipped or well suited to support the proposed program. The university is situated in a medical hub for the region. However, not everyone employed by the area's medical centers and private offices are doctors, nurses and therapists. There are many people working to improve the health of our citizens who may never touch a patient. This program would provide the skills needed to perform in these very important positions which directly impact the quality of care as well as the cost of care, ideally enhancing quality and patient satisfaction while reducing costs via greater efficiency.

Many students come into the university only having an idea of a "meta-major": they want to do something in healthcare. This program could provide an area of study for those students who wish to pursue a career in the health field and utilize a different skill set than traditional medical roles (doctors and nurses) to help people.

We also have many hospital employees who are looking to advance in their careers but cannot do so until they obtain a bachelor's degree. This program could provide an excellent option for the part-time student.

9. Any Other Relevant Information: The University's Academic Visionary Committee has found evidence consistent with the Bureau of Labor Statistics Occupational Outlook Handbook (and other sources cited above) that numerous job openings will exist for individuals trained in health communication.